



# TOWN OF LISBON

## Application for Use of Town Gazebo/Park

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| <b>Instructions:</b> Fill out form completely (please print) and return. A written confirmation or denial will be mailed within one week of the receipt of this request. Please call 353-3000 if you have any questions. Incomplete forms will not be processed. | <b>Return to:</b> Town Manager<br>300 Lisbon Street<br>Lisbon, ME 04250 |
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|                         |             |     |                          |    |                          |
|-------------------------|-------------|-----|--------------------------|----|--------------------------|
| Group Sponsoring Event: | Non-Profit? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-------------------------|-------------|-----|--------------------------|----|--------------------------|

|       |   |                      |
|-------|---|----------------------|
| Date: | Time:<br>(From) <span style="margin-left: 100px;">(To)</span> | Estimated Attendance |
|-------|---|----------------------|

Describe Activities:

|   |                         |
|---|-------------------------|
| Will you be selling any items/goods/prizes?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, describe sales: |
|---|-------------------------|

|  |                       |
|--|-----------------------|
| Do you wish to use the Gazebo?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, describe use: |
|--|-----------------------|

|  |  |
|--|--|
| Do you need electricity at the Gazebo?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, describe electric use/load:<br>(e.g., PA system, cooler, etc.) |
|--|--|

|                           |   |
|---------------------------|---|
| Applicant/Contact Person: | Applicant's Affiliation w/Organization: |
|---------------------------|---|

|                           |                         |
|---------------------------|-------------------------|
| Applicant/Contact Person: | Phone Number:<br>Other: |
|---------------------------|-------------------------|

**I, the undersigned applicant for the use of the Gazebo and/or Park, hereby attest that the information provided is true and accurate, and that I will indemnify and hold harmless the Town of Lisbon from any loss, damage, claim, demand, suits, judgments, or liabilities which I may incur and any costs or expenses which may arise by reason of any injury or death to persons or property or any claim on account thereof resulting from my use of the Gazebo and/or Park. I further agree to leave the property in the condition in which it was found and to remove all debris generated by my use of the Gazebo and/or Park.**

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY ( DO NOT WRITE BELOW)**

Request Denied. The above request has been denied because:

Application form was incomplete.       Another activity has been scheduled for the date/time requested  
 Other:

Request Approved. The above request to use the Gazebo/Park has been approved subject to:

- Any change in dates or times must be approved by the Town of Lisbon prior to the event
- Approval does not mean that you have exclusive use of the Gazebo. It is a public park.

Town Manager: \_\_\_\_\_ Date: \_\_\_\_\_