



MINUTES FINANCE COMMITTEE NOVEMBER 22, 2021

Heather Ward – member 2021
Curtis Lunt – member 2023
Dan Leeman - 2022
Jesse Zack - 2023
Noly Lopez - 2022
Kayla Tierney
Haley McCrater
Diane Barnes
Richard Green
Norm Albert
Tracy Austin

1. **CALL TO ORDER:** The Chair, Curt Lunt called the meeting to order at 5:00 PM.
2. **ROLL CALL:** Regular members present were Dan Leeman, Heather Ward, Jesse Zack and Curt Lunt. Finance Director, Kayla Tierney was also present.

3. WRITTEN COMMUNICATIONS

a. CHAIR REVIEW OF MEETING MINUTES

Minutes from the September 28, 2021 Committee Meeting were distributed to all of the members. The Chair asked if there were any corrections or additions; hearing none, a vote was made.

VOTE (2021-13) Motion to approve the September 28, 2021 Minutes as presented by Curt Lunt; motion to accept by Dan Leeman and seconded by Heather Ward

VOTE: 4-0 Carried.

4. OTHER BUSINESS

a. TRANSFER STATION NARRATIVE REVIEW

Kayla Tierney reviewed the action items that the Town Council had tasked to the Finance Committee during the October Council meeting. The Town Council had asked the Finance Committee to expand upon the Transfer Station discussion topic into three further areas: (1) Review and suggest an OBW fee schedule as we approach budget season; (2) To run the numbers on the transportation cost savings with the commercial haulers going to Auburn; and (3) look further into the fee structure – currently we have households (residents) and commercial haulers, but nothing in between.

Kayla Tierney had handed out the current fee schedule for the Transfer Station.

COMMITTEE COMMENTS:

Curt Lunt had suggested that we run through it line by line. Heather Ward had suggested that we keep it simple and to consider self-reporting; ask PW about business permits; is there a difference between small businesses and contractors as an example. After hearing from Public Works, the suggestion could be a tier basis for the business permits with a range of \$50-75 depending on how many there are.

Dan Leeman recommended that the rate for resident stickers for \$50 in the upcoming year. A discussion was started about business vehicles; how many of these are there? Would it make sense to create a dollar range based on the business type? A suggestion of \$50-\$75 was made for business vehicles. Dan Leeman further suggested to continue to offer the option of a second vehicle sticker for \$15.

The next section is Temporary permit – 6 months; the Committee asked the Finance Director what this encompassed. Kayla Tierney stated that a lot of times, these permits are purchased for moving purposes (i.e. buying a home in Town or selling a home in Town – to get rid of the trash). She further stated that she would have to inquire to the Public Works/Solid Waste departments to ask about any other instances that Temporary Permits are purchased. For the time being, the Committee suggested taking out the tiers of Temporary Permits and just charging a Non-resident fee of \$60.

Disposal Fees was next up for discussion: Heather Ward suggested categorizing these into a simpler format. The Committee's suggestions were as follow:

- Mattresses all sizes \$20 (including box spring)
- Sofas/Chairs: \$25 per section
- Carpet: room size equivalent \$20
- Metal: no fee
- Wood – per yard \$15
- Brush: \$15
- TV and computer monitor \$5each
- Refrigerators, Freezers, Air Conditioners, Water Coolers and Dehumidifiers: \$15
- Propane Bottles – 20 pound: \$5
- Tires – 15 inch and under: \$5
- Windows and Doors – Each : \$10
- Shingles – with Demo Permit – per yard: \$30
- Shingles – w/o Demo Permit – per yard: \$55 plus an inconvenience fee of \$25 for not obtaining a demo permit

The discussion of Commercial Hauler Permit fees will be deferred to another evening and the suggestion from Chair Lunt is to invite back the commercial haulers to the discussion.

Heather Ward inquired what makes up the bulky waste and how much to charge for it? Does bulky waste make up the biggest percentage of waste at our transfer station? Should we research with other Towns? Heather Ward asked if the breakdown for OBW can be re-attached for discussion at another meeting.

Heather Ward inquired about the transfer station sticker process: can this become an automated system? The Committee decided to look further into this and the process for adding subsequent vehicles.

5. NEW BUSINESS

a. AUDIT UPDATE FY21

Kayla Tierney attached the short report of the FY21 audit that Ron Smith presented at the October Council Meeting. Curt Lunt inquired about the TIF original versus Final number on Schedule 1. Kayla Tierney said that she will reach out to RHR Smith to make inquiry about that. No other questions were asked about the FY21 short report.

6. ADJOURN:

VOTE (2021-14) Heather Ward, seconded by Dan Leeman, moved to adjourn at 6:00 PM.

Vote 4-0 Carried.


Kayla Tierney, Finance Director

Date Approved: 1/31/2022